

**Meeting Date:** February 27th, 2026

**Meeting start:** 12:00 pm **End:** 1:31 pm

**Global Learning Committee Attended-**

Members present: Keely Baca, Jennifer Bown, Patricia McFarland, Almir Methadzovic, Michael Patterson, Laurette Scott, Kaiwen Amrein

**Meeting minutes:**

- Waiting for updated meeting minutes from 1/23/2026 no could not *approve*
- *Reviewed 2/13/2026 Zoom transcript* – not usable in raw format for use as minutes. Kerrie will compile into condensed meeting minutes
- Stefanie at CCID so meeting minutes will be completed by Jennifer Bown

**Agenda Items**

**Health and wellness Form**

- Minor edits will be made to the top front page and resent to GLC for the next meeting. Specifically added a minor checkbox and removed the parent/guardian signature line since it lies on the last page as well.
- If approved at GLC would then go potentially to the Teaching and Learning Council in the spring
- Reminder that this form along with a liability waiver, need to be carried by trip leaders while on study abroad trips
- Almir recommended the Google FI functionality for access to documents electronically while traveling internationally - <https://fi.google.com/about/international-rates>

**Student Learning Outcomes**

- Committee members discussed keeping the outcomes open-ended and broad to make them as flexible as possible. Some were concerned about how we might assess these outcomes if that would be required.
- It was suggested as a goal to integrate these in the Student Learning Outcomes on Intent to Lead form while faculty are planning for the trip from the beginning (perhaps use journal entries, reflection statements, exit surveys as a source to assess these if needed)
- Committee recommended option #4 - four outcomes with slight wording shift from the 5 outcome list using those Bloom Taxonomy words. Edits will be made and resend them out to GLC for next meeting.

### **Evaluation form for Scholarships**

- Committee reviewed the document sent by Kerrie as a starting point. We stressed the need to have a document that could be applied to any scholarship source by all committee members with ease and have clearly identifiable components.
- We discussed the need for creating a Rubric so all faculty could evaluate each component equally. Perhaps a recommendation for a subcommittee for spring term? Jennifer pointed out that we are still editing the Faculty-Led Study Abroad Handbook and creating the Student Study Abroad Handbook so it may have to wait until Fall? Would others on the Committee be willing to create another sub-committee?

### **Study Abroad Handbooks - Cancellation Policy**

- A short comparison between the cancellation policy in the Student Study Away Handbook and the Faculty-led Study Abroad Handbook was sent out but
- Jennifer may try to clean it up a bit (perhaps with sub-committee) and the committee can revisit this topic.
- She stressed that the Faculty-Led Handbook wording came from administration, so we need to work with David and Ann Mary if we want any changes in that document

### **Reminders**

- Kerrie & Stefanie out on 2/27/2026 (Both at CCID Conference)
- Kerrie out 3/13/2026

### **Trip Updates:**

- Ireland 2026 – Keely, Jessica, and Kerrie –
  - Keely shared that informational meetings being held and advertising materials have begun being posted
  - Budget being created
- The Baltics 2026 – Lars, David, Amy – no update
- Canada June 2027– Ernesto – Starting paperwork – no update
- Ireland 2027 – Kerrie Hughes – no update

### **Future Trips :**

*Spain* – Almir shared interest in starting to plan a trip

*Croatia* – Almir shared a potential opportunity with a sailing focused study abroad programme